Sign up for My EBSCOhost Directions

1-14-2019

Go to https://prx-warner.lirn.net/login?qurl=http%3A%2F%2Fsearch.ebscohost.com%2Flogin.aspx%3Fauthtype%3Dip%26direct%3Dtrue%26site%3DEds-live%26scope%3Dsite%26setup%3D1%26custid%3Ds8445367%26groupid%3Dmain%26profid%3Deds%26mode%3Dbool%26lang%3Den

This is our Google like experience to search our resources including journals.

After conducting a search, from the Search Results List page, see below for directions for creating and using a personal account in My EBSCOhost.

➢ To Create a Personal Account

★ Step One: Click the Sign In in the top toolbar of the screen.

★ Step Two: From the Sign In Screen, click the Create one now link.
• Step Three: The Create Account Screen Appears. Fill in the fields on the Create Account Screen.

[Image of the Create Account Screen]

• Step Four: Check the box to consent to EBSCO’s Personal Data Retention and Usage Policy.

When you completed filling out your information, click Continue.

[Image of the Continue button]

*Note: When signing in to My EBSOCOhost with your credentials, enter the username you created or your email address if you opted to use that as your username.
Using the Folder

Step One: Sign in to your MyEBSCOHost account.

Step Two: Search for the information that you want to save in your folder. You can save all types of search results to your folder. (For example, articles, links to searches, images, etc.)

Step Three: Add the items to your folder in any of the following ways:

- **Add one item** - Click the folder icon located to the right of the article title. This adds only the single selected item to your folder. If you have custom folders in your account, select a folder to add the article to.

- **Add all the items on the page** - Click the Share link and then click Results (1-10) link at the top of the menu. This adds all items listed on the page to your folder.

*Note: When the article result is added to the folder, the folder icon will change to a folder item icon. Clicking this icon will remove the result from your folder.*
From the Detailed Record, you can add one item. Click the Add to Folder link at the top of the tools menu. This adds only this single item to your folder.

Viewing the Contents of Your My EBSCOhost Folder

- Step One: Sign in to Your My EBSCOhost account and then click the Folder link at the top of the page.

- Step Two: View the contents of your My EBSCOhost folder. Your folder contains links to your saved items in groups such as Articles, Images, Journal Alerts, Saved Searches, etc.
- Click a folder location to the see the items in a group.
Saving Articles to a Specific Folder

- If you have custom folders created within your My EBSCOhost folder, you can specify which folder you would like your articles saved in, when you click the Folder icon.

- The article is added to the folder you specify.

- When you click the Folder item icon, the name of the folder which contains the article displays a folder icon.
• To move the article to a different folder, click the name of the folder you would like to move the article to.
• To remove the article from the folder entirely, click the name of the folder that contains the article.

Removing Items from Your My EBSCOhost Folder

• You can remove all the items displayed in a group (for example, Articles) or remove an individual item.
• Step One: Display the items that you want to remove from your folder.
• Step Two: Mark the check box for any folder item that you want to remove, and then click the **Delete Items** button.